



Project Manager (based in Yangon and throughout Myanmar)

Myanmar Strategic Holdings is looking for a Project Manager to oversee the planning, implementation and tracking of specific short-term redevelopment and other ad hoc projects in hospitality, education and retail across different locations in Myanmar.

Who We Are

Founded in 2013 and headquartered in Yangon and Singapore, Myanmar Strategic Holdings ("MSH", www.ms-holdings.com) is a fast-growing, consumer-focused, holding company in Myanmar.

MSH is one of the first professional players with a tangible investment track record and a full-time team on the ground. Our goal is to generate outsized returns for our shareholders by investing in the Myanmar economy and to boost the growth of both Myanmar and international businesses.

MSH focuses on the consumer, retail, hospitality, food & beverage, financial services, and energy sectors. To date, we have established a leading affordable accommodation brand (Ostello Bello) and a world-renowned educational brand (Wall Street English) in the country. MSH aims to develop into the market leader in each of its sectors over the next few years.

MSH envisages to be a long-term partner providing not only capital but also the time and support required to generate sustainable and successful businesses.

Responsibilities

Plan the project

- Create a detailed work plan (i.e., GANTT chart), identifying and sequencing the activities needed to successfully complete the project
- Source and compare different quotations and prices from a range of suppliers in Myanmar and abroad
- Develop a schedule for project completion that effectively allocates resources across activities
- Review the project schedule with senior management; revise the schedule as required
- Support senior management in negotiating the quotations to obtain the best value for money
- Act proactively to inform and adjust time and resources when facing unforeseen challenges

Staff the project

- Recruit, interview and select required crews with appropriate skills for the project activities
- Manage crews according to the established policies and practices of the organization on a day-to-day basis

Implement the project

- Execute the project according to the project plan
- Set up files to ensure that all project information is appropriately documented and secured
- Monitor the progress of the project and make adjustments as necessary
- Establish a communication schedule to update stakeholders
- Review the quality of the work completed with the project team on a regular basis

Control the project

- Write reports on the project for management and for funders
- Monitor cash flow projections and report actual cash flow and variance to senior management



- Ensure that all financial records for the project are up-to-date and liaise with the finance department
- Follow through diligently to ensure projects are done based on specifications given by stakeholders

This position will report to the Business Development team.

Required Skills

- Native Burmese speaker preferred
- Excellent English oral and written skills
- Minimum 3 year of work experience in project management
- Proficient with MS Office including Excel and Word
- Driven individual that is adaptable to fluid situations and an effective communicator
- Ability to work under pressure, multi-task, and make decisions by analysing information and prioritising
- Passion for travel as extensive travel across Myanmar may be required

How to Apply

Email your CV and a short cover letter outlining why we should consider you for this position to adrian@ms-holdings.com

Myanmar Strategic Holdings Ltd. is committed to providing equal opportunities in employment. We will not discriminate between applications for reason of gender, gender identity, race, religion, colour, nationality, ethnic origin, sexual orientation, marital status, veteran status, age or disability.